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ATHLETIC DIRECTOR AND STUDENT LIFE COORDINATOR APPLICATION

Name _____ Application Date _____

Address _____ City/State/Zip _____

Cell Phone # _____ Work Phone # _____

Riverside Christian School policy requires that all employees acknowledge Jesus Christ as personal Lord and Savior. In our community, what it means to be a Christian is still unclear in the minds of some. For some it means not being a Buddhist or Muslim; for others it means being a church member or attendee. For still others, being a Christian is associated with good works or other acts of obedience. While these things may, on occasion, be indicators of genuine Christian faith, they do not get to the heart of the matter. ***Riverside Christian School policy requires that all employees acknowledge Jesus Christ as Lord and Savior and bear witness to having submitted to Him individually as an act of faith.***

WE INTERPRET THAT ACKNOWLEDGMENT TO BE:

1. The agreement with God that they are lost and separated from God by sin and that the consequences of this sin will be an eternity of separation from God in hell.

   ROMANS 3:23,24 "For all have sinned and fall short of the glory of God, are justified freely by his Grace through the redemption that came by Christ Jesus."

   ROMANS 6:23 "For the wages of sin is death, but the gift of God is eternal life in Christ Jesus our Lord."

   ROMANS 3:10 "As it is written: 'There is no one righteous, not even one.'"

   ROMANS 10:9,10 "That if you confess with your mouth, 'Jesus is Lord,' and believe in your heart that God raised him from the dead, you will be saved. For it is with your heart that you believe and are justified, and it is with your mouth that you confess and are saved."

2. Having acknowledged this need, one must then accept by faith God's gift of love--forgiveness of sin. This gift is made possible by Christ's redemptive act of dying in our place on the cross.

   ROMANS 5:8 "But God demonstrates his own love for us in this: While we were still sinners, Christ died for us."

   EPHESIANS 2:8,9 "For it is by grace you have been saved, through faith--and this not from yourselves, it is the gift of God--not by works, so that no one can boast."

   JOHN 5:24 "I tell you the truth, whoever hears my word and believes him who sent me has eternal life and will not be condemned: he has crossed over from death to life."

   JOHN 3:36 "Whoever believes in the Son has eternal life, but whoever rejects the Son will not see life, for God's wrath remains on him."

**Scripture taken from the New International Version.*

Applicant: In accordance with Scripture, have you, by grace through faith, received Jesus Christ and acknowledged Him as your personal Lord and Savior? ☐ Yes No

If your answer is yes, for how long have you had such a relationship?

(If you respond "No" to the above question, you need not complete the remainder of the application.)

RIVERSIDE CHRISTIAN SCHOOL'S STATEMENT OF FAITH

We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (II Tim. 3:15, II Pet. 1:21).

We believe there is one God, eternally existent in three persons – Father, Son and Holy Spirit (Gen. 1:1, Matt. 28:19, John 10:30).

We believe in the deity of Christ (John 10:33); His virgin birth (Isa. 7:14, Matt. 1:23, Luke 1:35); His sinless life (Heb. 4:15, Heb. 7:26); His mercies (John 2:11); His vicarious and atoning death (I Cor. 15: 3, Eph. 1:7, Heb. 2:9); His resurrection (John 11:25, I Cor. 15:4); His ascension to the right hand of God the Father (Mk. 16:19); His present reign and His personal return in power and glory (Acts 1:11, Rev. 19:11).

We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace through faith alone we are saved (John 3:16-19, John 5:24, Rom. 3:23, Rom. 5:8-9, Eph. 2:8-10, Titus 3:5).

We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto eternal death (John 5:28-29).

We believe in the spiritual unity of the believers in our Lord Jesus Christ (Romans 8:9, I Cor. 12:12-13, Gal. 3:26-28).

We believe in the present ministry of the Holy Spirit, whose indwelling enables the Christian to live a godly life (Rom. 8:13-14, I Cor. 3:16, I Cor. 6:19-20, Eph. 4:30, Eph. 5:18).

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (Genesis 1:26-27). Rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18-25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Corinthians 6:18; 7:2-5, Hebrews 13:4). We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God (Matthew 15:18-20, 1 Corinthians 6:9-10).

We believe that in order to preserve the function and integrity of Riverside Christian School as the local Body of Christ, and to provide a biblical role model to Riverside's students and families, it is imperative that all persons employed by Riverside Christian in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality (Matthew 5:16, Philippians 2:14-16, 1 Thessalonians 5:22).

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ (Acts 3:19-21, Romans 10:9-10, 1 Corinthians 6:9-11).

We believe that every person must be afforded compassion, love, kindness, respect, and dignity (Mark 12:28-31, Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of Riverside Christian School.

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are, therefore, called to defend, protect, and value all human life (Psalm 139).

Please carefully read our Statement of Faith and indicate your degree of support.

- ☐ I fully support the RCS Statement of Faith as written without mental reservation.
- ☐ I support the RCS Statement of Faith except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Signature _____ Date _____

Do you believe the Bible to be the ONLY inspired and infallible word of God, inerrant in the original manuscripts, and our final authority in all matters of faith, truth, and conduct? Yes No

OUR MISSION STATEMENT _____

Riverside Christian School exists to provide a Bible-based education, centered on Christ, equipping students for a lifetime of learning, leadership, service and worship.

CHURCH INVOLVEMENT / DISCIPLESHIP / EVANGELISM _____

Denominational preference: _____ Church presently attending: _____

Church you currently are a member of: _____ How many years: _____

Church activities currently involved in:

Church responsibilities are: Weekly Monthly Quarterly Other

1. Identify ways you have been involved in personal Bible study and discipleship.

2. What books have you read recently that have helped you spiritually?

3. If the opportunity presented itself where a student asked you how to accept Jesus Christ as their personal Lord and Savior, how would you proceed to lead them?

EDUCATIONAL BACKGROUND _____

List elementary school(s) attended, high school graduated from, and all colleges and training institutions attended.

TEACHING CERTIFICATE NUMBER (If applicable)	STATE OF LICENSE	EXP. DATE	ENDORSEMENTS

Approximate Accumulated Grade Point Average: B.A._____ M.A. _____ Other _____ Major Subject GPA _____

Distinctions, Activities, or Honors/Professional Memberships/Recent Community Activities:

GENERAL DATA_____

1. What teaching/administrative certificates and endorsements do you hold?
   *Please attach photocopies of any certificates you have

2. Educational committees, administratively served on and your responsibilities on those committees:

3. What experience do you have in curriculum planning and evaluation?

4. How did you design your overall lesson when you were a teacher? (if applicable)

Dates Attended	Institution	City and State	Diploma or Degree	Major & Sem. Hr. Credit	Minor & Sem. Hr. Credit

PROFESSIONAL DEVELOPMENT _____

1. What are your short-term professional development plans and goals?

2. What are your long-term professional development plans and goals?

TEACHING/ADMINISTRATIVE EXPERIENCE _____

Please complete this section for each of your employers. List in consecutive order beginning with the most recent position. Make sure you include street address, city, state, and zip for each school/employer listed below.

Dates	**Position, Institution, Location**	**Supervisor's Name and Title**	**Supervisor's Phone**
From: To:			(Business): (Home):
Reason for leaving (Be specific)			School Enrollment: Salary:

Dates	**Position, Institution, Location**	**Supervisor's Name and Title**	**Supervisor's Phone**
From: To:			(Business): (Home):
Reason for leaving (Be specific)			School Enrollment: Salary:

Dates	Position, Institution, Location	Supervisor's Name and Title	Supervisor's Phone
From: To:			(Business): (Home):
Reason for leaving (Be specific)			School Enrollment: Salary:

Dates	Position, Institution, Location	Supervisor's Name and Title	Supervisor's Phone
From: To:			(Business): (Home):
Reason for leaving (Be specific)			School Enrollment: Salary:

May we contact your current employer? Yes No If yes, when?

Are you holding or have you already signed a contract for next year with any other educational institution? Yes No

OTHER EXPERIENCE _____

Military Experience: _____ _____ _____

Dates: From To

OTHER WORK EXPERIENCE _____

Date From Date To Employer and Location Type of Work and/or Position No. of Years

BACKGROUND CHECK AND INFORMATION _____

In addition to the following information, a thorough background check may be made at the option of the Riverside Christian School Administration.

If additional space is needed, begin your explanation here and attach additional sheets and clearly identify as Background Check and Information: A, B, C, D and E, respectively.

"Yes" answers to the following questions will not necessarily result in denial of employment. The Administration will consider all circumstances, including the date and nature of events that have led to the actions described below. Your written explanation will assist the Administration in determining your eligibility and suitability for employment at Riverside Christian School.

A. Have you ever been convicted of, admitted committing, pled no contest, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of intoxication or reckless driving)? You must answer "YES" even if the matter was later dismissed, deferred, reversed, or vacated. If you answer "YES" you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s). Yes No
   Explanation:

B. Have you ever been dismissed (fired) from any job or resigned at the request of your employer while charges against you or an investigation of your behavior was pending? You must answer "YES" even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "YES" you must provide the date of the termination of employment, the name, address, and telephone number of the employer(s) and a statement of the alleged reasons for termination. ☐ Yes No
   Explanation:

C. Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned or is any charge or complaint now pending against you before any licensing certification or other regulatory agency or body, public or private? If you answer "YES" you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of accusations against you, and the final deposition and/or current status of the charge or complaint. Yes No
   Explanation:

D. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification, or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer "YES" you must provide the name, address, and telephone number of the employer or licensing body and a statement of the accusations against you. Yes No
   Explanation:

E. Has any employer ever subjected you to disciplinary action, or suspended, terminated, or asked you to leave a job or volunteer position on the grounds that you engaged in child sexual abuse or neglect, or other unlawful sexual behavior, or on the grounds that you violated an employer's sexual misconduct or harassment policy? If you answer "YES" you must provide the name, address, and telephone number of the employer and a statement of the accusations against you. ☐Yes No Explanation:

REFERENCES _____

Spiritual Leader _____

Name

Address

Phone

Email

Professional _____

Name

Address

Phone

Email

Pastor _____

Name

Address

Phone

Email

Professional _____

Name

Address

Phone

Email

Professional _____

Name

Address

Phone

Email

Friend (non-relative) _____

Name

Address

Phone

Email

APPLICANT'S CERTIFICATION AND AGREEMENT

Please read carefully and sign the statement below.

I understand that Riverside Christian School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or qualified disability. I further understand that any offer of employment is conditional on the proof of legal authority to work in the U.S. and completion of a physical verifying that I am in good health and capable of performing the duties to be assigned.

I hereby certify that the facts set forth in this initial application are true, correct, and complete to the best of my knowledge. I certify that I have answered all questions to the best of my ability, and I have not withheld any information that would unfavorably affect my application for employment. I acknowledge that any falsification, misrepresentation, or omission of any fact in my application, resumé, or any other materials, or during any interviews, may be the cause for my rejection from employment or may result in my subsequent, immediate dismissal if I am hired regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Riverside Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I authorize inquiries about my work and personal history and verification of all data given in my application for employment, related papers, and my oral interviews. I authorize references and any former employers to disclose to Riverside Christian School any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release Riverside Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to Riverside Christian School.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize Riverside Christian School to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from Riverside Christian School is conditioned upon the receipt of background information, including criminal background information. Riverside Christian School may refuse employment or terminate conditional employment if the school deems any background information unfavorable or find that it could reflect adversely on the school or on me as a Christian role model.

I have never been convicted, charged, or accused of any form of physical or sexual abuse or illegal activity (excluding minor traffic violations). I understand that Riverside Christian School has a great moral and legal responsibility to safeguard the well-being of students enrolled, and I will, therefore, agree to a complete background check for verification purposes.

I certify that I have carefully read and do understand the above statements.

I further understand that this is only an application for employment and that no employment contract is being offered at this time.

Name of Applicant (please print or type) _____

Signature of Applicant _____ **Date**_____

YOU MUST INCLUDE THE FOLLOWING_____

Thank you for completing the application for Elementary/Middle School Principal. Please remember to submit the following in order for your application to be complete.

1. **A letter of application and resume** stating personal qualifications, experience, and reasons for interest in the position.

2. A **completed official application** form.

3. The **names of persons who will serve as references** and can be contacted.

4. College or university **transcript(s) and credentials**.

5. A copy of any **certificates or licenses**.

6. A handwritten **personal testimony**.